

# CALIFORNIA UNIFIED CERTIFICATION PROGRAM (CUCP)



May 15, 2014

Samuel Hooper  
Sam Hooper & Associates  
17316 Edwards Rd. Ste. 100  
Cerritos, CA 90703

**RE: DISADVANTAGED BUSINESS ENTERPRISE (DBE) CERTIFICATION APPROVAL**  
**CUCP File No. - 31823**

Dear Mr. Hooper:

We are pleased to advise you that after careful review of your application and supporting documentation, the City of Los Angeles has determined that your firm meets the eligibility standards to be certified as a **Disadvantaged Business Enterprise (DBE)** as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended.

Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs and the City of Los Angeles DBE/MBE/WBE directory under the following specific areas of expertise that you have identified on the business service form for contracting opportunities:

<u>NAICS Codes</u>	<u>Description</u>
524291	Claims Adjusting
561611	Investigation Services

Your DBE certification applies only for the above codes. You may review your firm's information in the CUCP DBE database which can be accessed at the California Unified Certification Program's website at <http://californiaucp.org> and the City of Los Angeles DBE/MBE/WBE database at <http://bca.lacity.org>. Any additions and revisions must be submitted to the City of Los Angeles for review and approval.

In order to assure continuing DBE status, you must submit annually a No Change Declaration with supporting documentation, which will be sent to you. Based on your annual submission that no change in ownership and control has occurred, or if changes have occurred, they do not affect your firm's DBE standing, the DBE certification of your firm will continue until or unless it is removed by our agency.

Also, should any changes occur that could affect your certification status prior to receipt of the Declaration, such as changes in your firm's name, business/ mailing address, ownership, management, or control, or failure to meet the applicable business size standards or personal net worth standard, please notify us immediately. DBE certification is subject to review at any time. Failure to submit forms and/or change of information will be deemed as failure to cooperate under Section 26.109 of the Regulations.

Your DBE certification status will be honored by all of the U.S. DOT recipients in California.

Sam Hooper & Associates

May 15, 2014

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For information on City of Los Angeles contracting opportunities, please register at <http://LABAVN.org>.

Should you have any questions, please contact Faye Serafin at (213) 847-2643 or e-mail at [faye.serafin@lacity.org](mailto:faye.serafin@lacity.org).

Sincerely,

A handwritten signature in blue ink that reads "Helmut Peindl". The signature is written in a cursive style with a large initial 'H'.

HELMUT PEINDL, Certification Manager  
Office of Contract Compliance  
Bureau of Contract Administration

CITY OF LOS ANGELES  
CALIFORNIA



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BUREAU OF  
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Office of Contract Compliance

1149 S. BROADWAY, SUITE 300  
LOS ANGELES, CA 90015  
(213) 847-1922

<http://bca.lacity.org>

Samuel Hooper  
Sam Hooper & Associates  
17316 Edwards Rd. Ste. 100  
Cerritos, CA 90703

May 15, 2014  
File No. - 9297

**RE: MINORITY BUSINESS ENTERPRISE (MBE) CERTIFICATION APPROVAL**

Dear Mr. Hooper:

Based on a thorough review of the submitted documents, we are pleased to inform you that your firm has been certified as a **Minority Business Enterprise (MBE)** and has been placed in the City of Los Angeles DBE/MBE/WBE directory as a firm specializing in:

<b><u>NAICS Codes</u></b>	<b><u>Description</u></b>
<b>524291</b>	<b>Claims Adjusting</b>
<b>561611</b>	<b>Investigation Services</b>

You may review your firm's information in the City of Los Angeles DBE/MBE/WBE database at <http://bca.lacity.org>. Any additions and revisions must be submitted for review and approval.

This certification will continue until or unless it is removed by our agency. If there are any changes in ownership, control, or structure of your firm, you are required to notify this office of those changes in writing. Also, please include your file number on each page of correspondence relating to these matters.

The City reserves the right to withdraw this certification if at any time it is determined certification was knowingly obtained by false, misleading or incorrect information. The City also reserves the right to request additional information and/or conduct on site visits at any time during the certification period to verify any documentation submitted with your application. By accepting certification, the firm of **Sam Hooper & Associates** hereby consents to the examination of its books, records and documents by the City.

For information on City of Los Angeles contracting opportunities, please register at <http://LABAVN.org>.

Sam Hooper & Associates

May 15, 2014

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Should you have any questions, please contact Faye Serafin at (213) 847-2643 or e-mail at [faye.serafin@lacity.org](mailto:faye.serafin@lacity.org).

Sincerely,

A handwritten signature in blue ink that reads "Helmut Peindl". The signature is written in a cursive, flowing style.

HELMUT PEINDL, Certification Manager  
Office of Contract Compliance  
Bureau of Contract Administration